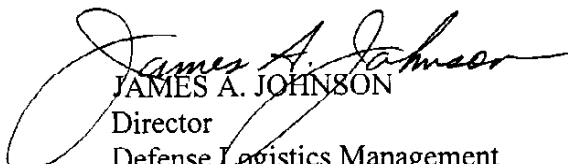IN REPLY
REFER TO   DLMSO

November 8, 1999

MEMORANDUM FOR: DISTRIBUTION

SUBJECT: Approved DLMS Change 19, DAASC Requisition Edit for OSD/CJCS
Invalid/Expired Project Codes (Supply/MILSTRIP) (Staffed by Proposed DLMS
Change 27)

      The attached approved change to DoD 4000.25-1-M, Military Standard Requisitioning
and Issue Procedures (MILSTRIP), and DoD 4000.25-M, Defense Logistics Management
System (DLMS), is provided for implementation of the initial short-term procedures NLT 30
days from the release of this memorandum.

      This change was discussed at the DLMS Supply Process Review Committee (PRC)
Meeting 99-3. It was agreed by the Components in attendance that this change should be
approved for implementation of the DAASC validation process. By recommendation of the
PRC, the approved change was modified to correct inconsistency of language in the original
proposal so that the change now specifically addresses OSD and CJCS _Category D_ project
codes. Additionally, the long-term procedures were expanded to include supply source
validation of both new and back-ordered requisitions. DLMSO will investigate avenues for
implementing long-term functionality.

      Addressees may direct questions to the DLMSO point of contacts: Ms. Ellen Hilert,
Supply PRC Co-Chair, DSN 427-0676, (703) 767-0676, or e-mail: ellen_hilert@hq.dla.mil or
Ms. Vermella Savage, DoD MILSTRIP System Administrator, 703-767-0674, DSN
427-0674, or e-mail: vermella_savage@ hq.dla.mil. Others may direct questions to their
Service or Agency designated representative.

JAMES A. JOHNSON
Director
Defense Logistics Management
Standards Office

Attachment

DISTRIBUTION:
J4
Supply PRC Members:

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cc:
LMI

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2. Functional Area: Supply

3. Requested Change:

a. Title: Defense Automated Addressing Systems Center (DAASC) Requisition Edit for Office of the Secretary of Defense/Combined Joint Chiefs of Staff (OSD/CJCS) Invalid/Expired Project Codes.

b. Description of Change: DoD policy directs that customers determine and communicate relative precedence of materiel requirements by application of priority designators, required delivery dates, and approved OSD/CJCS Category D project codes. However, there is currently no mechanism in place in the requisition process to validate approved OSD/CJCS project codes. This proposal establishes procedures for a central DAASC edit for invalid/expired project codes. Under this procedure DAASC will blank out invalid/expired project codes and continue processing. The customer will be notified of this action via MILSTRIP supply status transaction.

c. Procedures:

a. Short-term.

(1) Revise DoD 4000.25-1-M, Appendix B13, Project Codes, as follows:

(a) Modify paragraph C.4.d(3):

"(3) <u>Dissemination</u> - Initial dissemination of category D project codes will be accomplished in three phase, as follows :
    (a) OSD/CJCS letter or message to S/A Headquarters, to the DoD MILSTRIP System Administrator, ***and to the DAASC***."

(b) Add new paragraph C.4.d(4):

"(4) <u>Validation</u> - The DAASC will edit all requisitions (DI AM_, AO_, AT_, and APR) for invalid/expired OSD/CJCS Category D project codes. If an invalid/expired code is present, DAASC will blank the project code, forward the requisition for processing, and report this action back to the requisitioner in an AE9 transaction with BK status. To accomplish this, the DAASC will establish and maintain an edit table based upon OSD/CJCS letter or message

(quarterly or as needed) or communication from the MILSTRIP Administrator identifying additions/deletions/corrections to project code information.

(2) Revise DoD 4000.25-1-M, Appendix B16, Status Codes, as follows:

CODE   EXPLANATION

"BK   Requisition data elements have been modified as requested. Examine data fields in this status document for current requisition data. ***Also used by DAASC on DI AE9 to advise that the requisition contained an invalid/expired OSD/CJCS Category D project code. The project code has been blanked out and the requisition forwarded for processing.***"

     b. DLMS

     (1) Implement corresponding procedures under DLMS establishing a unique status code exclusively for invalid/expired OSD/CJCS Category D project codes.

   (2) Revise DoD 4000.25-M, Volume 1, DoD Logistics Qualifier Code Dictionary/Directory, Qualifier 81, Status Codes, as follows:

CODE   EXPLANATION

"**   *Requisition contained an invalid/expired OSD/CJCS Category D project code. The project code has been blanked out and the requisition forwarded for processing.***"

(** New code value to be assigned under DLMS)

     c. Long-term. Implement OSD/CJCS Category D project code validation at the source of supply to include both new and back-ordered requisitions. Establish and maintain a single electronic source of project code information using a database to reflect current project codes, uses/references, and duration dates, and other information as needed. Through this electronic database, the DoD ICPs and DAASC will have immediate automated access to current data. The specific method of providing interface (or data sharing) is to be addressed at a later date.

4. Reason for Change: The Air Force conducted a test on Project Codes in May 98 by directing DAASC to edit all Air Force "A0_", "AM_", and "AT_" transactions based on the latest J4 message of valid CJCS project codes. This edit rejected requisitions with invalid/expired CJCS project codes and provided data that showed AF compliance/non-compliance with current policy. DoD 4140.1-R directs that customers determine and communicate relative precedence of materiel requirements by application of priority designators, required delivery dates, and approved OSD/CJCS project codes. In addition, DoD 4000.25-1-M (Appendix B13) specifies criteria, responsibilities, controls, and methodology for determining assignment and use of OSD/CJCS project codes. The monthly reports to Air Force from their test resulted in changes to training programs and significantly reduced the number of invalid/expired CJCS project codes on AF requisitions. Since there were significant numbers of requisitions affected for the AF, it is most probable that there are also a number of requisitions

with invalid/expired CJCS project codes from other DoD requisitions that are still being processed through the existing, non-edited requisition process. The AF briefed their findings to the DLMS Supply Process Review Committee during the 98-3 meeting. It was the consensus of the Committee that a proposal should be prepared by the Air Force for formal staffing.

5. Advantages and Disadvantages:

       a. Advantages: Current policy is that OSD/CJCS Category D project codes will be ranked above all requisitions with the same issue priority designator when system-wide supply inventory levels do not permit positive supply action on all requisitions.   The proposed edit would ensure that the improper Category D project code assignments do not impact allocation of scarce resources.

       b. Disadvantages: None identified.

6. Impact:

       a. Publications: DoD 4000.25-1-M, MILSTRIP and DoD 4000.25-M, DLMS. Implementing Service/Agency publications as applicable.

       b. Short-term Impact: DAASC program changes for requisition processing and edit table maintenance.

       c. Mid-term Impact: Modification of Service/Agency requisition processing to accept new DLMS status code. May require minor modification of the DAASC DLMS conversion process to convert the AE9/BK status to the new DLMS status code for DLMS users.

       d. Long-term Impact: Development of single source project code database and automated interface for update of the DAASC and DoD ICP edit tables.